

**Cordell Bank NMS Advisory Council Meeting  
December 10, 2002**

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**Minutes**

0900 meeting called to order

**Present:**

Tom Lambert

Carol Keiper

Ed Ueber

Joe Smith

Doreen Moser

Brian Mulvey

Bill McMillon

Josh Churchman

**Motion**

Agenda accepted as is.

Rick seconded

All ayes, no nays

Per Ed, Council to use Roberts Rules until council decides on procedures.

Ed re: Brian Mulvey's position. Jim Bybee was a conservation seat, not government. Jim has moved, is retired from board; Brian was sitting in for him.

We need to advertise for conservation seat now.

Rule of 13; keep at lower level and have alternates sit at table.

**Announcements**

ED: Agenda will always have first standard four items (roll call, public comment, minutes approval, announcements by Council. Public comment always at 0915.

Carol and Ed will ensure both approve agenda 30 days prior to meeting; receipt by council 21 days prior. All Council should contact Carol early on for agenda items. Describe what, why and how long item will take.

Rowena Forest was introduced as new CB SAC Coordinator.  
Will coordinate mailing list, venues, refreshments, equipment, general liaison with Council, conduit with Sanctuary, etc.

Make brief summary of motions passed available at the end of each meeting.

**DECISION MAKING PROCESS:**

The SAC members discussed two main options in regards to establishment of their voting procedures: reaching a consensus, or utilizing the simple majority vote in order to reach decisions as a group. Consensus was discussed as a process which required 100% of the voting members to agree on a subject in order to pass a vote, and potential recommendations on to sanctuary management. In the end the Cordell Bank SAC agreed that it would adopt a simple majority vote rule for all of its decision-making process' and procedures, while providing an explanation of the dissenting or minority vote.

MJ said it would be helpful to have recap at end of meeting to verify language.  
All agreed.

**MOTION:** Joe Rick seconded

In respect of decision, we will take a simple majority vote, supported by a minority n explanation.  
All ayes.

## **Roles and Responsibilities for Community Outreach**

Carol invited discussion about constituent-liaison responsibilities, Discussion ensued regarding identifying and notifying constituent groups of CB SAC meetings and issues. Emailing as well as posting notices at public facilities was addressed.

Carol asked for guidance to SAC on taking stand on political issues. Ed said that CB SAC cannot take a political stance and make it public. SAC advice must go to Ed, who then takes it up the chain of command. Ed said individuals can identify themselves as a member of the SAC, but cannot speak for the group. All reports as a Council go to Ed, not to media or the public. Separate out "I'm on the Council and I think ....." Vs. "As a Council member, I think ....."

Attending a retreat with the intention to draft a CB SAC Annual Work Plan, once the JMPR process was completed, was mentioned.

### **2003 SAC MEETING DATES:**

**Thursday Feb. 27** - *agreed*

**Thursday April 24** - *agreed*

**Week of June 23 for joint SAC meeting and retreat** (over a 3-day period. Anne stated the Sanctuary would pay for food, lodging and transportation expenses ) - *agreed*

**Wednesday Sept. 24** - *agreed*

**Tuesday December 2** - *agreed*

### **JMPR Working Groups: Anne and Ruth**

See attached list of WG members

Ed – explains difference between WG and IT (Internal Team)

WG goes to full council to bring items to Ed. All materials should be paginated and marked “proposed” until rectified. If the sole SAC member leaves a WG this issue will then become an IT matter

Alternates can serve on a WG and represent the SAC. Outside experts can be included in Working Groups.

JMPR team will set agenda for first meeting only. Working Groups will set other meetings and agendas.

Recommended the consensus approach to resolution. There are alternatives to consensus.

WG meetings start this month. IT already started  
SAC members will give progress reports on WG actions. Whole council will review WG outcomes and forward to ED if appropriate.

Break for lunch 1215

### **Working Groups**

Purpose of Working Groups:

*Confirm and develop problem statement*

*Characterize the issue*

*Develop strategies and actions addressing the issue*

*Identify appropriate partners*

*Develop Budget (5-year)*

*Frame performance indicators*

First working group meeting:

*Discuss structure and function in relation to sac*

*Define roles and responsibilities of wg members*

*Agree on rules of conduct*

*Discussion on decision making options*

*Agree on ground rules for coming to consensus*

*Discuss stages of development in working towards a recommendation to the sac*

*Develop plan for subsequent working group meetings*

Second meeting:

*Presentation on anatomy of a management plan*

*Agree on problem statement specific to issue*

*Discuss ways the sanctuary may already be addressing this issue and possible additional tools to be used*

*Develop working group goals, objectives, and possible outcomes or strategies for addressing the issue*

*Develop and or agree on criteria for evaluating strategies*

*Determine information and technical expertise needs*

Ed Ueber– wg determines how its business is to be conducted

Anne Walton– consistency needed between wgs

WG may request the sanctuary set up a program to monitor a problem. The person sitting at the table representing NOAA will provide guidance for realistic-ness of this WG request.

Bill Mcmillon– we are an advisory group. We are not producing mandates to

be followed by SAC or NOAA

Anne – all is done within context of the mandate of the sanctuary and NOAA

Ruth Howell– **inset handouts from Ruth**

Overview of how WGs put together id'd issues through sac and wgs. SAC and staff members on the group.

Carol - **Open discussion**

Anne - *Water quality*: Dan Howard had suggested we track parameters of turbidity, salinity etc. A working group was formed to do this, but Dan felt it better served as a sub-topic of Research Working Group. Is not a priority issue.

### **Motion**

Tom Lambert– I move to incorporate water quality monitoring in other research pursuits, and the Water Quality Working Group be disbanded and placed under the Research Working Group as a sub –group.

Joe seconds

All were in favor - aye

### **Open Discussion until 2:00 –**

Richard powers brings up question of why fishing WG cancelled

Anne – responsibility of fish and game. When fishing resources impacted we can assist. What is our position with fish and game/authority. How will we be addressing marine reserves as a tool to address these issues. We will as we have in the past work with the C F and G and the PFMC.

Joe Smith– asks Ed what is the justification for internal policy-making vs open-up to working groups.

Ed Ueber-In some cases not enough interest to form a working group. Some things sac recommends WG or recommends against. Or decision made by

D.C. and Ed does not have the authority address as a WG

Anne Walton– some issues turned to WG from IT by recommendation of the SAC. Some issues needed more exposure and input before they can be explored as a WG.

Carol Keiper– can we start generating agenda items for next meeting at current meeting?

Josh would like to discuss Dungeness crab fishery at next meeting. Would like to discuss it for 10 or 15 minutes. Carol has an interest in Marine

Protected Areas. Would like to explore the pros and cons, and would like to know the difference between MPAs and Marine Reserves. Bill would like more info on this as well. Ed would be happy to give a “generic talk” on MPAs, not specific sites or issues regarding this.

Carol Keiper– save this for an agenda item next time to discuss and come up with a plan for a workshop. But would like to hear from Ed now:

*Ed reviewed Marine Protected Areas in California.*

**Presentation Regarding Wildlife Observers Aboard Fishing Vessels**

Tom Lambert – 9/29 on Richard Powers' whale-watching boat trip spoke with Jenny Stock about naturalists being aboard sport fishing vessels in order to address wildlife and other educational aspects of Cordell Bank. By having a naturalist available it would interest some people in the sanctuary. If the sanctuary carried-out this program we could check with captains etc. One component could be a checklist for passengers when observing wildlife.

Carol – accomplished a lot today and thanks for patience with meeting conducting.

**I hereby adjourn the meeting - 2:29 p.m.**